

Earlybirds Playgroup – Management Position

Earlybirds have been successfully running for over 20 years, we are a committee-run charity playgroup, who provides care for children aged 2-4 years. We are based in Cinderford, the heart of the Forest of Dean.

We pride ourselves with being child focused and we are currently working towards our curiosity approach accreditation.

The role is based on a minimum of 20 hours per week but will be subject to change weekly based on the settings needs. Salary is dependent on experience and qualifications but will be in the range of £12-£14 per hour.

We are looking for a like-minded person to join our small team, you must be able to manage and inspire our dedicated team in daily tasks and always be looking to expanding our playgroup for the future. The successful candidate must be confident, enthusiastic and will need to have excellent rapport with children, parents and members of the team. Superb communication skills along with a passion to continue us on our curiosity approach journey and provide interesting and creative learning opportunities for our children.

The manager will be responsible for overseeing the administration of the setting, with the help of the committee.

We are looking for the following from candidates:

- A minimum of level 3 in Early Years.
- Experience in a management position within the Early Years sector.
- The ability to work as part of a small team and on an individual basis.
- Strong organizational skills as well as being able to multitask.
- Ideally, although not essential, you will have experience with working alongside a committee in a committee-run setting.

The committee are looking for someone that they can work very closely with to achieve the best outcomes for the playgroup.

To apply for this role please send you CV and covering letter to the chair of the committee, Rhiannon Trillo, at earlybirdschair@yahoo.com.

If you would like more information on the role, please do not hesitate to call Rhiannon Trillo on 07553215307.

Interviews will be held in person and will be covid secure based on the government guidelines at the time.